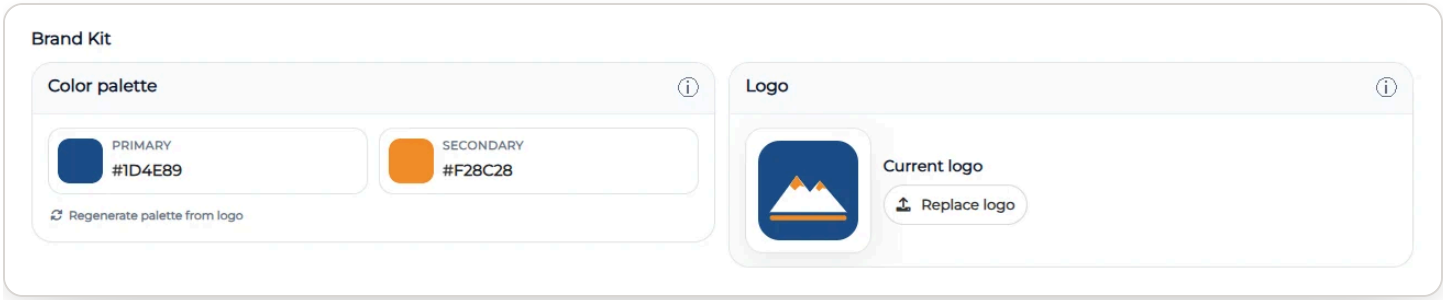
Configure your brand kit

Add your logo and brand colors so your reports and workspace look like your company.

Open your brand kit

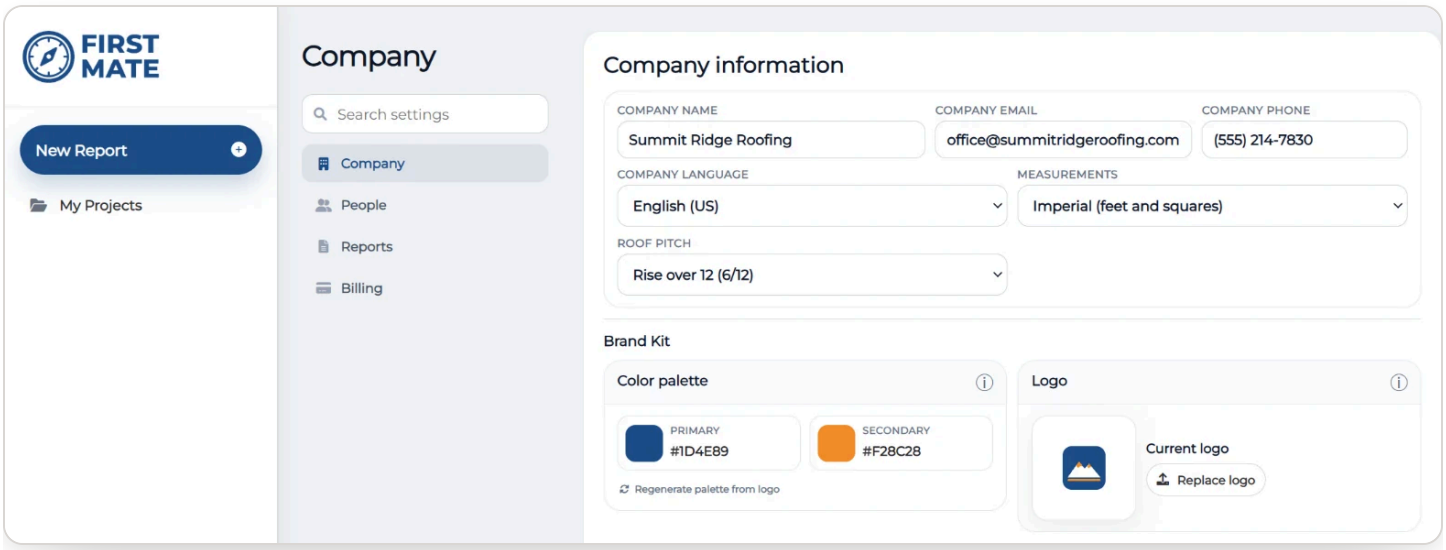
1. Click the gear icon at the bottom of the left sidebar.
2. Choose **Company**. **Brand Kit** is below your company information.



Upload your logo

1. Under **Logo**, click **Replace logo**.
2. Choose an image file. A transparent PNG or SVG works best.

Your logo uploads right away and appears in the sidebar. If you see "That image is too large," choose a smaller file.



If your logo looks too small

Reports print your logo at a fixed height, so empty space above or below it in the file shrinks the logo.

Tip Crop away all the empty space around your logo, right up to its edges, then upload it again with **Replace logo**.

Set your colors

Your palette has a **Primary** and a **Secondary** color. Primary styles buttons and highlights, and both colors appear on your customer reports.

Type a HEX code, such as 1D4E89, or click the color box to open the color picker. There you can choose a shade, enter HEX or RGB values, or use **Pick from screen** in browsers that support it.

Pull colors from your logo

Click **Regenerate palette from logo**. FirstMate sets your logo's most common color as Primary and the next as Secondary, ignoring white and light tones.

> **Tip** A logo that's mostly white or gray may not have enough color to read. Type your HEX codes instead.

Where your brand appears

Place	What changes
Customer PDF	Your logo in the page header, with your colors on the page accents and totals.
Your workspace	Buttons, highlights and the sidebar logo.
Internal PDF	Uses FirstMate's standard branding.

Changes save automatically. To preview a branded customer report, open **Reports** in settings.

More guides: 1m8.ai/help-center
Scan the code or type the address.

Order at **app.1m8.ai**
Questions? Email **support@1m8.ai**